

MOTT CHILDREN'S HEALTH CENTER

Job Description

CURRENT JOB TITLE: Prevention Worker

STATUS: Exempt

DEPARTMENT: Behavioral Services

DATE: January 2006

REPORTING RELATIONSHIP/IMMEDIATE SUPERVISOR:

Supervisor

PAY GRADE: 203

GENERAL SUMMARY

Provides preventive mental health services to youth and their families. Assists in conducting need assessments, develops, implements and evaluates school/neighborhood-based programs for children and their families. Provides consultation to MCHC, school and neighborhood groups regarding health issues as they relate to children, adolescents and families. Collaborates with the school, community and neighborhood organizations to develop and implement programs.

ESSENTIAL JOB FUNCTIONS

- Develops, implements and evaluates school/neighborhood-based programs.
- Establishes and coordinates support and/or enrichment group services at school and neighborhood sites.
- Provides consultative services and presentations to school staff, neighborhood organizations and parents.
- Participates on and collaborates with neighborhood and school committees related to child and adolescent health issues.
- Provide adult leadership to children and adolescents in the program.
- Documents and maintains all program activity records and prepares all required reports.
- Collaborates with Department and Center staff in supporting other programs/services.

OTHER RESPONSIBILITIES:

Assists in identification and procurement of grants.

Performs other job related duties as assigned.

EDUCATION, EXPERIENCE AND SKILLS

1. Bachelor's degree in Social Work, Psychology or related clinical/human services field from an accredited college/university.
2. Must have two years of progressively more responsible post Bachelor's professional clinical work experience in a school or neighborhood setting. (An associate hired as a Family Support Worker or for a similar paraprofessional position who completes their Bachelor's Degree in Social Work, Psychology or related clinical/human service field or an associate

Prevention Worker

EDUCATION, EXPERIENCE AND SKILLS-Continued

with a Bachelor’s Degree with no post Degree work experience hired for one of the aforementioned paraprofessional positions may have the requisite two years post Bachelor’s professional clinical work experience waved to meet the eligibility requirements for advancement if they: have a minimum of two years of employment at MCHC, receive a recommendation from the Department/Unit Administrator and it is approved by the Director, Human Resources/Operations. The final decision will be based on documented evidence of the ability to perform case work management functions and satisfactory work performance).

3. Demonstrated ability to plan, implement and evaluate neighborhood and school-based programs.
4. Culturally sensitive to issues that impact the needs of children, youth and families.
5. Must have a high degree of communication and interpersonal skills to effectively interact with children, adolescents, parents, neighborhood groups, school staff, community agency personnel, administration, associates and visitors.
6. Requires a reliable vehicle, a valid driver’s license with a satisfactory driving record and a minimum of \$100,000/\$300,000 insurance coverage.

WORKING CONDITIONS

1. Work is performed primarily in an office or school environment where there is no physical discomfort due to temperature, dust, noise or exposure to hazardous materials.
2. Work may be performed during traditional as well as non-traditional hours including evenings, weekends and/or holidays.
3. Risk Category B - Job functions involve no exposure to blood, body fluids, or tissues.

Analysis of the physical demands of the position:

		<u>Outline Required Physical Demands</u>
1. Strength		
a. Standing	<u>10</u> % of time	<u>Presentations</u>
Walking	<u>15</u> % of time	<u>Field trips, after-school activities</u>
Sitting	<u>65</u> % of time	<u>Paperwork</u>
b. Lifting	<u>20</u> lbs.	<u>Occasional lifting.</u>
Carrying	<u>20</u> lbs.	<u>Carrying equipment.</u>
Pushing	<u> </u> lbs.	<u>No requirement.</u>
Pulling	<u> </u> lbs.	<u>No requirement.</u>
2. Climbing		<u>Up and down steps in school</u>
Balancing		<u>No requirement.</u>

WORKING CONDITIONS-Continued

Analysis of the physical demands of the position:

	<u>Outline Required Physical Demands</u>
3. Stooping	<u>Occasional is unavoidable</u>
Kneeling	<u>Occasional is unavoidable</u>
Crouching	<u>No specific requirement</u>
Crawling	<u>No specific requirement</u>
4. Reaching	<u>Both horizontal and overhead reaching</u>
Handling	<u>No requirement.</u>
5. Speaking	<u>Ability to speak clearly to communi-</u> <u>cate information.</u>
Hearing	<u>Aided hearing for conversational tones</u>
6. Seeing	<u>Corrected vision to 20/20</u>
Depth perception	<u>Ability to drive safely</u>
Color vision	<u>No requirement</u>

APPROVALS

_____	_____
Name and Title	Date
_____	_____
Name and Title	Date

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified nor are they intended to express or imply any contract of employment or any part thereof.