

MOTT CHILDREN'S HEALTH CENTER

Job Description

CURRENT JOB TITLE: Health Educator

FLSA STATUS: Exempt

DEPARTMENT: Child Health Services

DATE: January 2007

REPORTING RELATIONSHIP/IMMEDIATE SUPERVISOR:

Department Head

PAY GRADE: 204

General Summary

Facilitates health education/promotion activities for MCHC target population and community; including schools, faith based/community organizations and MCHC facilities.

Essential Job Functions

- Facilitates core health promotion activities such as reproductive health education; abstinence education, sexually transmitted disease awareness; alcohol, tobacco and other drug awareness and nutrition education for at risk children and youth.
- Conducts educational activities including: pre and post testing, risk assessments and satisfaction surveys for key health promotion programs.
- Provides individual education and health counseling for youth at risk for being overweight; engaging in early sexual activity; and/or engaging in other at risk behaviors.
- Selects and/or develops written communication as appropriate for health education/promotion efforts, i.e., supplemental handouts, brochures, Power Point presentations and newsletter articles.
- Participates in MCHC and community committees as assigned.

Other Responsibilities

- Other job related duties as assigned.

EDUCATION, EXPERIENCE AND SKILLS

1. Bachelor's degree in Health Education or Public Health. Preference given for the completion of a Master's degree in Health Education or Public Health.
2. Must have two years of post Bachelor's professional work experience with children and adolescents.
3. Demonstrated ability to plan, implement and evaluate programming targeting high-risk clients.
4. Experienced in culturally sensitive issues relating to the needs of high-risk children, youth and families.

Health Educator

EDUCATION, EXPERIENCE AND SKILLS – Continued

5. Must have a high degree of communication and interpersonal skills to effectively interact with children, adolescents, parents, neighborhood groups, school staff, community agency personnel, administration, associates and visitors.
6. Requires a reliable vehicle, a valid driver’s license with a satisfactory driving record and a minimum of \$100,000/\$300,000 insurance coverage.

WORKING CONDITIONS

1. Work is performed primarily in an office or school environment with no unusual discomfort due to temperature, dust, noise or exposure to hazardous materials.
2. Risk Category B - Job functions involve no exposure to blood, body fluids, or tissues.

Analysis of the physical demands of the position:

		<u>Outline Required Physical Demands</u>
1.	Strength	
	a. Standing	<u>10 % of time</u>
	Walking	<u>60 % of time</u>
	Sitting	<u>30 % of time</u>
	b. Lifting	<u>5-10 lbs.</u>
	Carrying	<u>5-10 lbs.</u>
	Pushing	<u> lbs.</u>
	Pulling	<u> lbs.</u>
2.	Climbing	<u>Up and down steps in school</u>
	Balancing	<u>No Requirement.</u>
3.	Stooping	<u>Occasional is unavoidable</u>
	Kneeling	<u>Occasional is unavoidable</u>
	Crouching	<u>No requirement.</u>
	Crawling	<u>No requirement.</u>
4.	Reaching	<u>Both horizontal and overhead reaching</u>
	Handling	<u>No requirement.</u>

WORKING CONDITIONS-Continued

Analysis of the physical demands of the position:

	<u>Outline Required Physical Demands</u>
5. Speaking	<u>Ability to speak clearly to communicate information.</u>
Hearing	<u>Aided hearing for conversational tones</u>
6. Seeing	<u>Corrected vision to 20/20</u>
Depth perception	<u>Ability to drive safely</u>
Color vision	<u>No requirement</u>

APPROVALS

_____	_____
Name and Title	Date
_____	_____
Name and Title	Date

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified nor are they intended to express or imply any contract of employment or any part thereof.