

# MOTT CHILDREN'S HEALTH CENTER

## Job Description

CURRENT JOB TITLE: Pediatric Dentist

FLSA STATUS: Exempt

DIVISION: Clinical Services DEPARTMENT: Pediatric Dentistry

DATE: January 2008

REPORTING RELATIONSHIP/IMMEDIATE SUPERVISOR: Department Head

PAY GRADE: 301

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### **GENERAL SUMMARY**

Following departmental guidelines and without direct supervision provides routine and emergency dental services for MCHC patients. Provides supervision of dental assistant assigned to his/her area of operation. Oversees the care provided to his/her patients by the staff hygienists. Assumes clinical and didactic teaching responsibilities in the Graduate Pediatric Dentistry Residency Program.

### **ESSENTIAL JOB FUNCTIONS**

- Provides routine dental services for patients of MCHC. Included in the category of routine dental care are the following:
  - a. Emergency dental services.
  - b. Preventive and patient/parent counseling services.
  - c. Restorative and prosthetic services.
  - d. Management of patients with physically handicapping or difficult behavioral problems.
  - e. Dental specialty services i.e., oral surgery, endodontics, periodontics, orthodontics, etc., if the degree of difficulty is such that acceptable results can be achieved for the patient, and
  - f. Other dental treatments not specifically mentioned.
- Refers MCHC patients for dental specialty care when the severity of the problem or skill required exceeds the capability of the treating dentist.
- Provides clinical and didactic instruction in the Graduate Pediatric Dentistry Residency Program.
- As the need arises, may assume special assignments within the department.

### **OTHER RESPONSIBILITIES**

- Actively participates in Department Quality Improvement Team and staff meetings.
- Provides dental screenings and treatment in Head Start Program.
- Actively participates in the Department's research projects.
- Other job related duties as assigned.

### **EDUCATION, EXPERIENCE AND SKILLS**

1. Graduation from an accredited school of dentistry: DDS, DMD or equivalent and evidence of completion of a Graduate Residency Program in Pediatric Dentistry. Certified or eligible for certification by the American Board of Pediatric Dentistry required.

**EDUCATION, EXPERIENCE AND SKILLS – Continued**

2. Current licensure to practice dentistry in Michigan. (If a temporary position is approved for a resident who has graduated or who is currently in a Fellowship status from the University of Michigan Pediatric Dentistry residency program an Educational Limited or Clinical Academic Limited License by the State of Michigan may be accepted.)
3. Ability to organize one’s time and activities effectively in order to maintain superior clinical and didactic skills.
4. Must have a high degree of communication and interpersonal skills to effectively interact with children, adolescents, parents, neighborhood groups, school staff, community agency personnel, administration, associates and visitors.
5. If assigned off-site, such as for a school program, position requires a reliable vehicle, a valid driver’s license with a satisfactory driving record and a minimum of \$100,000/\$300,000 insurance coverage.

**WORKING CONDITIONS**

1. Work is primarily performed in pleasant individual operatories.
2. Requires physical activity including sitting, standing, walking and occasional lifting of children.
3. Risk of infection or body fluid contamination from a patient is relatively low, although such risks do exist. The adherence to safety procedures and Universal Precautions for infection control minimizes risks and hazards.
4. Normal dental office environment with little discomfort due to noise, aerosols, fumes, dust or temperature.
5. Occasionally may cause emotional stress from treating young pediatric patients as well as mentally and physically impaired individuals.
6. Risk Category A – Job functions involve exposure to blood, body fluids, or tissues.

Analysis of the physical demands of the position:

		<u>Outline Required Physical Demands</u>
1. Strength		
a. Standing	<u>&lt;1%</u> of time	<u>Not specifically a job requirement.</u>
Walking	<u>5%</u> of time	<u>To and from patient waiting area, lab, sterilization and front desk.</u>
Sitting	<u>95%</u> of time	<u>Chairside provision of patient services.</u>
b. Lifting	<u>50</u> lbs.	<u>Movement of an uncooperative patient, supplies, instruments.</u>

**WORKING CONDITIONS-Continued**

Analysis of the physical demands of the position:

		<u>Outline Required Physical Demands</u>
Carrying	<u>50</u> lbs.	<u>Movement of an uncooperative patient, supplies, instruments.</u>
Pushing	<u>100</u> lbs.	<u>Passive restraint of uncooperative patients.</u>
Pulling	<u>80</u> lbs.	<u>Movement of portable x-ray equipment, storage carts, etc.</u>
2. Climbing		<u>No requirement.</u>
Balancing		<u>No requirement.</u>
3. Stooping		<u>Retrieving dropped object, etc.</u>
Kneeling		<u>No requirement.</u>
Crouching		<u>No requirement.</u>
Crawling		<u>No requirement.</u>
4. Reaching		<u>Constant reaching to obtain materials and supplies during patient care.</u>
Handling		<u>Excellent manual dexterity required to use instruments for patient care.</u>
5. Speaking		<u>Must speak to communicate intelligibly to pediatric patients, parents and staff.</u>
Hearing		<u>Must hear to communicate effectively with parents and staff.</u>
6. Seeing		<u>Corrected vision to 20/20.</u>
Depth perception		<u>Must have to perform satisfactory patient treatment as well as prevent a needle stick injury.</u>
Color vision		<u>Needed to determine aesthetic requirements of patient as well as differentiating stains, tooth deposits, materials and abnormal tissue from normal hard and soft tissue.</u>

**APPROVALS**

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Name and Title

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Date

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Name and Title

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Date

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The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified nor are they intended to express or imply any contract of employment or any part thereof.

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